

## MECHANIC

The Trumbull County Board of Developmental Disabilities has an excellent opportunity for a *Mechanic* in its program. Candidate chosen will conduct regular inspections and maintain buses, trucks, tractors, and motorized equipment in good operating condition. Responsibilities include making repairs to Board-owned and contractor vehicles and equipment including, but not limited to, preventive maintenance, service, repair, and replacement of major parts. Will perform road service calls, as required, and will be required to maintain accurate records and histories of maintenance and repairs. Will be responsible to operate personal computer, applications software, and basic office equipment. Applicants must have a high school diploma or equivalent, or the ability to perform basic math/English functions ordinary to a high school graduate. Three (3) to five (5) years of documented experience as a qualified auto/light/medium/heavy-duty truck mechanic required. Completion of automotive/truck trade school may be substituted for some experience at the discretion of the employer. Must currently hold Automotive Service Excellence (ASE) Certification in one (1) of the twelve (12) test series, current Commercial Driver's License (CDL), Class "B" minimum, P & S endorsements, and a clear Driver's Abstract with no moving violations. Successful candidate will be required to possess and maintain ASE certification in school bus (all 7 categories) within two (2) years of hire, must evidence safe driving record documented by yearly drivers abstract, and must be insurable through Board insurer. Excellent salary and benefits.

Please submit application (available at [www.tcbdd.com](http://www.tcbdd.com)) by **Friday, December 1, 2017** to:

**Cynthia L. Totten, PHR**  
**Human Resource Director**  
Trumbull County Board of DD  
45 North Road  
Niles, OH 44446

***Equal Opportunity Employer/Provider***