



## **Whitta Family Scholarship**

*The Whitta Family Scholarship has been established to provide a professional development opportunity for a deserving applicant, and to pay that individual's registration cost to attend the Ohio Association for Pupil Transportation Conference and Trade Show.*

*Brian Whitta is a former Northwest Regional Director for OAPT. He is presently the 2013-14 Vice President of OAPT; he is an independent consultant, as well as a public school district administrator.*

*Brian feels very strongly that the opportunity to be part of the OAPT family has brought success to his career. He and his wife Katie wish to provide the same opportunity to another pupil transportation administrator.*

### **Award:**

*This scholarship will pay directly to the Ohio Association for Pupil Transportation, the registration fee for one person. (Fees for additional sessions, hotel costs, and any other expenses are the responsibility of the winner.)*

### **Criteria:**

The applicant must be actively employed as a pupil transportation administrator in an Ohio public school district, county board of developmental disabilities, educational service center, or joint vocational school district.

Applicants from entities other than those specified above (i.e., nonpublic schools, community schools, private contractors) are welcome to apply, but preference will be given to employees of the specified organizational types.

### **Application Process:**

The applicant must complete steps 1, 2, and 3 as follows:

1. **FROM THE IMMEDIATE SUPERVISOR:** The applicant must provide a letter of reference (on the employer's letterhead) from their immediate supervisor (i.e., Superintendent, Assistant Superintendent, Business Manager, etc.) The letter must explain why attendance would benefit the applicant, as well as the employer. The letter must include the immediate supervisor's

contact information (phone, e-mail, and address), and original signature.

2. **FROM A COLLEAGUE:** The applicant must provide a letter of reference from a colleague who is actively employed as a pupil transportation administrator in an Ohio public school district. The letter of reference must be written on the letterhead of the colleague's employer. The letter must state why attendance would benefit the applicant. The letter must include the colleague's contact information (phone, e-mail, and address), and original signature.
3. **FROM THE APPLICANT:** The applicant must write and submit, in letter format, a document that clearly explains each of the following points:
  - a. What are three of my professional goals, and what specific steps am I taking to achieve each of them? What steps will I take in the future to achieve each of the goals?
  - b. What are three benefits of attending the OAPT Conference & Trade Show? How will each of these benefits enable me to be a better leader, and how will each of these allow me to achieve the goals identified.
  - c. Why is active involvement in the Ohio Association for Pupil Transportation important to a pupil transportation administrator, and how does my involvement:
    - i. Keep safe the children in my district
    - ii. Safeguard tax dollars
    - iii. Make me a better leader

The applicant's letter must include their contact information (phone, e-mail, and address), and original signature.

**Deadline & Submission:**

All of the above items must be received no later than 5:00 pm on December 31, 2013.

Send application packet by US mail to:

**Whitta Family Scholarship  
2335 Foxfire Lane  
Findlay, OH 45840-7143**